How to update your password for the automatic data transfer

# Contents

Prefac	e	. 3
Overvi	ew of steps	. 3
Smart	Audit OS instructions	. 4
1.	Launch SmartAudit FTP	. 4
2.	Launch the configuration wizard	. 4
3.	Upload any files not already submitted	. 5
4.	Close the application	. 6
Licens	e Management Application instructions	. 7
1.	Launch License Management Application FTP	. 7
2.	Launch the configuration wizard	. 7
3.	Upload any files not already submitted	. 8
4.	Close the application	. 9

## Preface

This guide outlines the process required for changing the password in use for already configured installations of "SmartAudit FTP" or "License Management Application FTP".

This guide assumes the user of either of these tools has already configured for automatic or manual uploads, however this guide can also be used to reconfigure to/from "disabled", "manual" or "automatic". These steps can be performed at any point of the license review process (only once the review has been started).

## Overview of steps

As quick summary of the overall process to follow:

- 1. Launch the application
- 2. Re-run the setup wizard
- 3. Upload any files not already submitted
- 4. Close the application

## SmartAudit OS instructions

#### 1. Launch SmartAudit FTP

From the start menu, click on item "Lauch SmartAudit FTP". This action opens the main SmartAudit FTP window.

SmartAudit FTP		×
Configuration	File upload details	
Enabled: YES Configured mode: Automatic Username: Unique install ID:		
To change your configuration, click here Configure	4	• •
To retest your configuration, click here Test	Refresh list of Zip files found	Refresh
	Upload all new Zip files now	Upload
	_ SFTP status ────	
	idle	
		Close

#### 2. Launch the configuration wizard

Click on the "Configure" button: this action will restart the Setup wizard used previously when configuring SmartAudit FTP.

SmartAudit FTP		×
Configuration Enabled: YES Configured mode: Automatic Username: Unique install ID:	File upload details No files found to upload	
To change your configuration, click here Configure To retest your configuration, click here Test	Refresh list of Zip files found Upload all new Zip files now	Refresh Upload
Smart Audit FTP	r SFTP status	Close

From the forms shown below, simply click the desired mode of operation (automatic is recommended unless your firewall prevents successful communication, in which case disabled should be chosen), click on "Next", then fill in the username and password to use, finally clicking on "Verify".

SmartAudit will build license review data files as the data collection progresses. Please select the method with which you will transfer the license review data to us:         Automatic: SmartAudit FTP will send the data         automatically each time a new license review data file is created.         Manual: SmartAudit FTP will send the license review data files each time I request it to do so.         Disabled: I will upload the license review data         files myself via the LMO Data Transfer Portal (https://secure.infor.com/Login.aspx)		
it FTP S	Next SFTP configuration Please enter the usemame and password you have been provided with (You used these to download the SmartAudit software)	
<mark>S</mark> martAud	Usemame Password Password Click verify to continue	

### 3. Upload any files not already submitted

If there are files to be uploaded they will be shown in the textbox to the right of the form, and the "Upload" button will be enabled: Simply click on it and any files not already sent to Infor will be uploaded.

SmartAudit FTP	×
Configuration Enabled: YES Configured mode: Automatic Usemame: Unique install ID: To change your configuration, click here To retest your configuration, click here Test	File upload details          ALLDATA.zip : Not uploaded         Refresh list of Zip files found         Refresh         Upload all new Zip files now
infor SmartAudit FTP	SFTP statusidleClose

# 4. Close the application

Once any reconfiguration and/or uploads have been completed, SmartAudit FTP should be closed. Simply click on the Close button.

## License Management Application instructions

#### 1. Launch License Management Application FTP

From the start menu, click on item "Launch License Management Application FTP". This action opens the main License Management Application FTP window:

License Management Application FTP		×
Configuration Enabled: YES Configured mode: Automatic Usemame: Unique install ID: To change your configuration, click here Configure	File upload details	•
To retest your configuration, click here Test	Refresh list of Zip files found Upload all new Zip files now	Upload
	SFTP status	
		Close

#### 2. Launch the configuration wizard

Click on the "Configure" button: this action will restart the Setup wizard used previously when configuring Launch License Management Application FTP.

License Management Application FTP		×
Configuration Enabled: YES Configured mode: Automatic Username: Unique install ID:	File upload details	•
To change your configuration, click here Configure To retest your configuration, click here Test	Refresh list of Zip files found Upload all new Zip files now	▶ Refresh Upload
infor License Management Application FTP	SFTP status	Close

From the forms below, simply click the desired mode of operation (automatic is recommended unless your firewall prevents successful communication, in which case disabled should be chosen), click on "Next", then fill in the username and password to use, finally clicking on "Verify"

ication	License Management Application will build data files as the data collection progresses. Please select the method with which you will transfer the license review data to us:
it Appl	Automatic: License Management Application FTP will send the data automatically each time a New license review Data file Is created.
igemer FTP	Manual: License Management Application FTP will Send the license review data files each time I request it to do so.
ıse Mana	Disabled: I will upload the license review data files O myself via the LMO Data Transfer Portal (https://secure.infor.com/login.aspx)
Licer	Next
tion	SFTP configuration
pplicat	Please enter the usemame and password you have been provided with (You used these to download the License Management Application software)
ment A TP	Usemame Password
nagei	Click verify to continue
nse Ma	C SFTP status
Lice	Back Verify

# 3. Upload any files not already submitted

If there are files to be uploaded they will be shown in the textbox to the right of the form, and the "Upload" button will be enabled: Simply click on it and any files not already sent to Infor will be uploaded.

License Management Application FTP		×
Configuration Enabled: YES Configured mode: Automatic Username: Unique install ID:	File upload details Plog_2025-03-31_14-36-09.zip : Not uploaded	▲ ▼
To retest your configuration, click here Test	Refresh list of Zip files found Upload all new Zip files now	Refresh Upload
infor License Management Application FTP	- SFTP status	Close

# 4. Close the application

Once any reconfiguration and/or uploads have been completed, License Management Application FTP should be closed. Simply click on the Close button.